

**LAW PRACTICE MANAGEMENT & TECHNOLOGY
EXECUTIVE COMMITTEE MEETING
FRIDAY, NOVEMBER 9, 2007, 10:30 A.M. TO 3:00 P.M.
CEB, 300 FRANK H. OGAWA PLAZA, SUITE 410
OAKLAND, CALIFORNIA 94612, TELEPHONE (510) 302-2000**

AGENDA		
Item	Description	Time
Welcome (Jim)	Welcome to Meeting	10:30 – 10:35
Introductions (All)	Members, Advisors, and Liaisons Introduced	10:35 – 11:00
Minutes (Patty M.)	Minutes of September 29 Meeting Discussed/Approved	11:05 – 11:10
Treasurer's Report (Peter and Julie)	Section Finances Described and Discussed	11:10 – 11:15
Advertising, Vendors (Alex, Neil)	Discussion of Advertising and Vendor Arrangements	11:05 – 11:45
Opening a Law Office (Andrew, Larry)	Update on Publication Schedule and Related Information	11:45 – 11:50
Lunch and Committee Break Outs	Break for Lunch, Committee Meetings	11:50 – 1:00
Presentation (Andrew)	Webinar Presentation	1:00 – 1:45
Committee Reports	Committee Chairs Report on Status and Developments	1:45 – 2:15
Outreach (All)	Discuss Working with Board of Governors, Other Sections	2:15 – 2:45
Calendar for 2007-2008	Review Calendar for Year	2:45 – 2:50
Going Forward (Jim)	Meeting Wrap Up, Next Meeting	2:55 – 3:00
Adjournment		3:00